

## Borough Councillors induction programme – May 2023

<b>Week 1 – A warm welcome to Chesterfield Borough Council</b>				
<b>Date</b>	<b>Time</b>	<b>Room</b>	<b>Subject</b>	<b>Who</b>
Tuesday 9 <sup>th</sup> May 2023	2:30pm	Meet outside	Tour of Council	Democratic Services
	3:30pm	Committee Room 1	chambers, meeting	
	4:30pm		rooms and members	
			suite.	
	2:30pm – 4:30pm	Committee Rooms	Legal signing	Gerard Rogers
	Drop in session	1&2	HR and payroll forms	Democratic Services
			completed	
			Aspire e-learning	Diane Whitworth
			Civic events responses	
			ICT agreement signing	ICT
			Photos	Comms
	5:00pm – 6:00pm	Committee Rooms	Welcome to the Council	Huw Bowen
		1&2*		
Wednesday 10 <sup>th</sup> May 2023	5:00pm – 6:30pm	Committee Rooms	How to succeed as a	Gerard Rogers
		1&2*	Councillor:	
			Introduction to how the	
			Council works and	
			Members Code of	
			Conduct	
			Short sessions on:	
			Communications (to	Mandy Atkinson/HR
			include social media)	
			(direct to online for	
			further training)	
			Equality and diversity	Donna Reddish
			(direct to online for	
			further training)	
			Health and Safety (direct	Grant Ilett
			to online for further	
			training)	
Thursday 11 <sup>th</sup> May 2023	10:00am to 12:00pm	Committee Room 1	ICT setup and support	Jon Alsop
				ICT support
	4:30pm to 5:30pm	Committee Room 1	ICT setup and support	Jon Alsop
				ICT support
	5:30pm to 6:30 pm	Committee Room	Safeguarding	Donna Reddish
		1*	(direct to online for	
			further training)	

Continued

<b>Week 2 – Mandatory training for regulatory committees</b>				
<b>Date</b>	<b>Time</b>	<b>Room</b>	<b>Subject</b>	<b>Who</b>
Tuesday 16 <sup>th</sup> May 2023	10:00am – 11:30am	Committee Room 1	Planning and code of practice (mandatory for Planning Committee)	Helen Frith Alan Morey Gerard Rogers Paul Staniforth
Tuesday 16 <sup>th</sup> May 2023	1:00pm – 2:30pm	Committee Room 1	Appeals processes (mandatory for Appeals and Regulatory Committee)	Trevor Durham/Emma Marriott Housing Legal
Friday 19 <sup>th</sup> May 2023	10:00am – 11:30am	Committee Room 1	Licensing (mandatory for Licensing Committee)	Trevor Durham/Emma Marriott Legal
Thursday 25 <sup>th</sup> May 2023	5:00pm – 6:30pm	Committee Room 1*	Overview and Scrutiny briefing (mandatory for Scrutiny members)	Rachel Appleyard Amanda Clayton Graham Ibberson Emily Taylor
Monday 5 <sup>th</sup> June 2023	10:00am – 11:30am	Committee Room 1	Employment and General briefing (mandatory for Employment and General Committee members)	Gemma Masoud Democratic Services
Wednesday 7 <sup>th</sup> June 2023	2:00pm – 3:30pm	Committee Room 1	Standards and Audit briefing (mandatory for Standards and Audit Committee members)	Theresa Channell Gerard Rogers Jenny Williams

<b>Follow up sessions</b>				
<b>Date</b>	<b>Time</b>	<b>Room</b>	<b>Subject</b>	<b>Who</b>
Thursday 18 <sup>th</sup> May	4:00pm – 17:00pm	Committee Room 1*	Using aspire and aspire e-learning	Diane Whitworth Comms
Tuesday 23 <sup>rd</sup> May 2023	5:00pm – 6:30pm	Committee Room 1	Data protection and information security	?? Rob Pugh (Police)
Wednesday 24 <sup>th</sup> May 2023	4:00pm – 6:30pm	Committee Room 1*	Climate Change Fresk training	Katy Marshall Will Rolls
Thursday 8 <sup>th</sup> June 2023	5:00pm – 7:00pm	Function Room, Winding Wheel	Scrutiny Work Programming Action Day	Rachel Appleyard Amanda Clayton Graham Ibberson Emily Taylor

Wednesday 14 <sup>th</sup> June 2023	5:30pm – 9:00pm	Town Hall reception	Tour of the Borough	Huw Bowen
Wednesday 28 <sup>th</sup> June 2023	5:00pm – 6:30pm	Committee Room 1 or Council Chamber*	Council meeting procedures	Gerard Rogers
w/c 19 <sup>th</sup> June 2023	TBC	TBC	Personal Safety for Councillors	External provider

<b>Evening seminars</b>				
<b>Date</b>	<b>Time</b>	<b>Room</b>	<b>Subject</b>	<b>Who</b>
Wednesday 21 <sup>st</sup> June 2023	5:30pm – 7:00pm	Committee Room 1*	Finance	Theresa Channell
Wednesday 20 <sup>th</sup> September 2023	5:30pm – 7:00pm	Tapton/Dunston Innovation Centres or the Enterprise Centre	Economic Growth	Neil Johnson
Wednesday 25 <sup>th</sup> October 2023	5:30pm – 7:00pm	OSD, Stonegravels	Housing	Jane Davies
Wednesday 15 <sup>th</sup> November 2023	5:30pm – 7:00pm	Committee Room 1*	Digital, HR and Customer Services	Rachel O'Neil
Wednesday 17 <sup>th</sup> January 2024	5:30pm – 7:00pm	QPSC	Health & Wellbeing	Ian Waller
Wednesday 7 <sup>th</sup> February 2024	5:30pm – 7:00pm	Committee Room 1*	Corporate	Donna Reddish
Wednesday 20 <sup>th</sup> March 2024	5:30pm – 7:00pm	Ballroom, Winding Wheel	Arts and Venues	Anthony Radford
Wednesday 17 <sup>th</sup> April 2024	5:30pm – 7:00pm	Committee Room 1*	Elections, borough wards and polling stations	Julie Briggs

\*Will be recorded and uploaded to aspire.